

## COLUMBIA COUNTY ASSESSOR REQUEST TO SEGREGATE OR COMBINE TAX LOTS

Columbia County Assessor's Office Use Only			Assessor Stamp
Accepted By: _____	Date: _____	ASF #: _____	
Approved _____	Denied; Reason: _____		
Letter Sent _____		Date Sent: _____	
Cartography instructions: _____			

The processing of this request is a low priority for the cartography section and may not be completed prior to the next tax year depending on workload issues and limited resources. *If it has not been completed prior to certification of the following tax roll, those taxes must also be paid prior to processing.*

**Property Information:**

**List the Accounts or Map & Tax below:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Requirements for Combinations and Segregations\*:**

Names on the tax lots must match exactly, including middle initial (Oregon Cadastral Cartography Handbook).

All taxes must be paid at the time the request is processed internally (ORS 308.210).

Must be approved by the County Assessor prior to processing.

Assessor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Must be reviewed by municipal or county planner from the appropriate jurisdiction based on location of property.

Planner's Comment: \_\_\_\_\_

Planner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*For Segregations ONLY – in addition to the above requirements:

Provide a legal description for each tax lot desired.

If structures are on property, indicate location of each after segregation. Provide sketch, if necessary.

**Request and Acknowledgment for Combination or Segregation:**

I (We) request the above referenced tax lots be **combined** into one tax lot for assessment purposes.

I (We) request the above referenced tax lot(s) be **segregated** for assessment purposes for the following reason:

Lease (attach copy of lease agreement.)

Mortgage or Trust Deed (attach copy of recording information)

Other (please explain): \_\_\_\_\_

I (We) acknowledge that the combination or create of two or more tax lots is for Assessment and Taxation purposes only. The Columbia County Assessor does not guarantee that any particular use may be made of the property, either in whole or in part, and the Assessor does not guarantee that the property can be legally sold to another party, either in whole or in part. Processing of this request may result in a recalculation of the real market value and maximum assessed value of the tax lots.

X \_\_\_\_\_

Owner's or Agent's Signature

Date

X \_\_\_\_\_

Owner's or Agent's Signature

Date

**Return Completed Form To:**

**Columbia County Assessor  
230 Strand Street  
Saint Helens, OR 97051**